



<b>Title and amount</b>	<b>Definition (Use)</b>	<b>Deadline (Date(s) of use)</b>	<b>Amount justification</b>	<b>Expenditure Authority</b>
<p>Reserved Capital</p> <p>Recruitment and Communications</p> <p>\$17,000</p>	<p>Carrying out activities aimed at recruiting and retaining members as well as creating/purchasing loyalty items and holding thank you events for our volunteers</p>	<p>Winter 2022 to Spring 2027</p>	<ul style="list-style-type: none"> <li>-Regional fairs \$4,000</li> <li>- Mailing costs to members without a telephone number in the Association database \$4,000</li> <li>-Identification jacket (fleece) \$1,000</li> <li>- Purchase of scarf (in fleece) \$1,000</li> <li>- Pilot project involving the rental of a room/equipment for the gathering of members from the same neighbourhood/postal code \$4,500</li> <li>- Creation/purchase of loyalty items \$2,000</li> <li>- Hosting of events or thank you gifts for volunteer \$500</li> </ul>	<p>The Board of Directors may use up to \$25,000 per year without additional authorization</p>
<p>Reserved Capital</p> <p>Special Events</p> <p>\$35,000</p>	<p>Organization of an event celebrating the 30th anniversary of the Outaouais Chapter</p>	<p>Fall 2022</p>	<ul style="list-style-type: none"> <li>- Room rental costs \$3,500</li> <li>- Meals \$17,500</li> <li>- Room set-up \$1,000,</li> <li>- Accompanying wines \$4,000</li> <li>- Animations \$3,500</li> <li>- Attendance Gifts \$500</li> <li>- Purchase of promotional items for the 30th anniversary \$5,000</li> </ul>	
<p>Reserved Capital</p> <p>Special Events Within Region</p> <p>\$10,000</p>	<p>Organization of visits and meetings with our members in Abitibi Témiscamingue</p>	<p>Fall 2022 to 2025</p>	<ul style="list-style-type: none"> <li>- Out of town travel expenses for directors \$6,000</li> <li>-Room/equipment rental for meetings \$4,000</li> </ul>	



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Reserved Capital  Training and succession planning  \$18,500	Honoraria/Professional Development Courses for Directors and Volunteers	Summer, Fall, Winter 2022 / Spring 2023	- Lac-à-l'épaule \$3,000 - Operation of a Board of Directors \$4,000 - Training courses for Directors and employees \$6,500 - Training on the Quickbook application \$1,000 - Training for Directors and staff on the use of Acrobat Pro, OneDrive and the MS 360 suite, \$4,000	
Reserved Capital  Purchase of information technology and electronic equipment  \$8,000	IT equipment for chapter officers and staff	Summer, Fall, Winter 2022/ Spring 2023	- Purchase of 3 laptops \$6,000 - Purchase of a projector, a screen, microphones and sound unit \$2,000	

It was proposed by Mr. René Caron, seconded by Mr. Jacques Lecompte, to establish a multi-year reserve fund in the amount of \$88,500 dedicated to membership services, communication and recruitment of members, the celebration of the 30th anniversary of the Chapter, the improvement of the Chapter's information technology as well as the training of staff and Board members.